

A.19011/30/2019-Estt.(Hqrs.)/(E-17818)
Government of India
Ministry of Fisheries, Animal Husbandry and Dairying
(Department of Animal Husbandry and Dairying)

Krishi Bhawan, New Delhi,
Dated, the 5th May, 2025

OFFICE MEMORANDUM

Subject: Circulation of OM regarding Nomination of Officers for Liaison Duty during Kailash Manasarovar Yatra (KMY) 2025-reg.

The undersigned is directed to refer to the Ministry of External Affairs' OM No. E/122/12017-KMY dated 30.04.2024 (copy enclosed) on the above mentioned subject regarding the nomination of officers for Liaison Duty during Kailash Manasarovar Yatra (KMY) 2025, the same is being circulated for information and necessary action among all the eligible officers of the Department.

2. Further, all Divisions are requested to disseminate this OM among the officers within their respective administrative offices, encouraging eligible officers to apply by the specified deadline of 13 May 2025.

Encl: As above


05/05/2025

(Pankaj Kumar Sinha)

Under Secretary to the Government of India

Tel: 011-23382779

To

1. All the officers of DAHD through e-office Notice Board.
2. US(C&DD)/US(LH)/US(NLM)/US(AQCS/CEAH)

Copy for information to:-

PPS to JS(Admin & Coord), DAHD

**Ministry of External Affairs
(East Asia Division)**

OFFICE MEMORANDUM

No. E/122/1/2017-KMY

Date : 30.04.2025

Subject : Liaison Officers for Kailash Manasarovar Yatra-2025.

The Ministry of External Affairs (MEA), Government of India, will be organising the Kailash Manasarovar Yatra (KMY) during June to August 2025. The Yatra is a pilgrimage to Mount Kailash and Lake Manasarovar in the Tibet Autonomous Region of the People's Republic of China. The Ministry of External Affairs appoints two Liaison Officers to accompany each batch of pilgrims. Detailed information about the Yatra, duration, itinerary for each batch is available on the website <https://kmy.gov.in>

2. Applications are invited from serving officials equivalent to the rank of Under Secretary and above in Ministries/Departments of the Government of India, State Governments, etc. Interested officers may register online at the website <https://kmy.gov.in> before last date which is 13.05.2025.

3. The terms and conditions for LO duty are as under :-

- i. The LOs who are serving Government servants, would be on Government duty during the Yatra and are required to extend all possible assistance to his/her batch during the Yatra.
- ii. LOs are required to do the Yatra with the assigned batch only. Request for change of batch will not be normally entertained by the Ministry of External Affairs. Request for change of batch on personal grounds will be rejected. No mutual exchange of batch among LOs is permissible. However, the Ministry of External Affairs reserves the right to change the batch of LOs on functional grounds, administrative exigency or in public interest.
- iii. The Kailash Manasarovar Yatra is arduous and involves trekking at high altitudes of up to 19,500 feet, under inhospitable conditions. Therefore, applicant must be physically fit and healthy, and should not suffer from any medical condition like high-blood pressure, diabetes, asthma, heart disease, epilepsy etc.
- iv. Officer applicants may also note that there are two routes for the Yatra, viz., Lipulekh Pass in Uttarakhand and Nathu La in Sikkim. LOs are not at liberty to choose the route. The Ministry of External Affairs will allot routes on public interest and functional grounds.
- v. Officers who have performed the duty of LOs in any previous year(s) are eligible to apply. They may clearly mention the year and the route (Lipulekh/Nathu La) on which they had undertaken the Yatra. However, selection of such officers is subject to availability of slots.
- vi. All admissible expenditure on travel, board and lodging of the Liaison Officer as given in the table "Fees & Expenditure of Liaison Officer", would be borne by the Department concerned. No amount is payable to MEA, or reimbursed by MEA to the applicant/selected LO.
- vii. The Kailash Mansarovar Yatra has been recognised as a trekking expedition by the Indian Mountaineering Foundation and may involve high risk to the person or property caused by any natural calamity or due to any other reason. The Government of India shall not be responsible for any loss or damage to the person or property of the Liaison Officer, except as admissible under the Government of India rules. Therefore, the official selected as Liaison Officer will be required to submit an Indemnity Bond before proceeding for the Yatra, in the prescribed format, on a non-judicial stamp-paper of the value prescribed by the State Government concerned, and attested by first class Magistrate or Notary Public.

viii. Applicants may note that expenditures incurred by them for their medical examination is not refundable, irrespective of whether or not they are allotted batch or actually perform the Yatra.

ix. Since LO duty is strictly an official duty, all officer Applicants are advised to refrain from bringing or attempting to bring any political or other outside influence to bear upon any superior authority to further his/her interests. All such cases would be treated as per the provisions of the relevant conduct rules.

x. It is the responsibility of the Liaison Officer(s) to reconfirm to MEA 14 days before assembly of his/her batch in Delhi that all the requisite administrative and financial approvals and official passports are in place. Failure to do so would result in cancellation of his/her LO duty without any further notice. Further, LOs may please ensure that their office is aware of the period of absence. Officers who fail to proceed on the Yatra on any ground whatsoever without sufficient notice to MEA will be debarred from undertaking the Yatra in future as LO.

xi. LOs may also note that mobile/telephone connectivity may not be available at various stretches of the Yatra due to difficult and mountain terrain.

xii. The Ministry of External Affairs reserve the right to prescribe/amend terms and conditions of the LO duty in public interest.

4. Duties for LO duty are as under

i. LOs are also responsible for ensuring the well-being and safety of the group.

ii. The LOs will liaise with Indian, and Chinese authorities on behalf of the pilgrims in all respects, including communication, medical requirements, air-evacuation in case of emergency etc.

iii. Each Liaison Officer is required to submit a report on the Yatra within seven days of return from the Yatra and to share his/her experience with the next outgoing Batch. It will also be the responsibility of the Liaison Officer to ensure delivery of Yatra Completion Certificates from the Ministry to the Yatris on completion of the Yatra. Further, if LOs of any Batch decide to withhold Certificate from any Yatri, full facts of the matter must be communicated to MEA, in writing.

iv. LOs may also note that they would be required to manage a diverse group of persons from different linguistic, regional and professional backgrounds.

v. LOs would take appropriate steps in case of medical emergency/death of any Yatri in his/her batch. They may also note that the first point of contact in such cases is the District Administration/service provider (KMVN on Lipulekh/STDC on Nathu La route) when the batch is in India and the Embassy of India, Beijing, when the Batch is in China. MEA also may be kept informed.

vi. Further instructions on duties and responsibilities will be communicated to the selected LOs who have been allocated a batch.

How to apply:

5. Print out of the signed application must be forwarded in original with requisite verification/approval mentioned in para 6 & 7 by the Competent Authority in the respective Ministry/Department well in advance and before last date, and **sent only by post**, with the envelope being superscribed "Application for Liaison Officer", to:

The Attache (China)
Ministry of External Affairs
Room 255A, South Block,
New Delhi - 110011. Tel: 23014900

Incomplete applications or those received after the last date will be summarily rejected. No request/correspondence will be entertained by the Ministry in this regard. The last date for receipt of physical application, complete in all respects, at MEA is 13.05.2025.

6. The competent authority forwarding the application for Liaison Officer must certify the following :

- i. Name and details of the applicant is correct and complete as per records.
- ii. Applicant is equivalent in rank to Under Secretary or above in Govt. of India.
- iii. Administrative approval has been accorded by Head of Office/cadre controlling authority for this duty.
- iv. The official will be available for duty any time during the period June to September.
- v. Inability to perform this duty for any reason will be conveyed in writing in advance to MEA.
- vi. Admissible expenditure for the duty as LO will be borne by the department forwarding the application.
- vii. Financial sanction would be issued after confirmation of selection by MEA for this duty.
- viii. TA claim of the official will be settled on the basis of Yatra Completion Certificate issued by MEA.

7. The forwarding letter of the competent authority must also contain the name, complete office address, office telephone, fax number, official email ID etc. of the administrative head/cadre controlling authority in the respective Department for facilitating correspondence. Applications forwarded without the above certification, or details of competent authority will be treated as incomplete and would not be considered for the selection process.

8. Selection of LOs :

- i. Schedule for the medical tests and interview would be communicated to the email ID of the applicant as given in the application. Applicant must ensure that the coordinates are accurately filled in during on-line registration.
- ii. LOs would be selected on the basis of medical fitness test conducted at designated hospital in Delhi, and the personal interaction with a panel of senior officers, who will, inter alia, judge, social skills, temperament, previous experience, high altitude trekking/first aid experience, ability to manage the batch under stressful situations in a foreign country and situations arising in emergencies, medical, natural or otherwise. The Interaction Panel's decision in this regard is final and no requests/correspondence in this regard will be entertained.
- iii. Applicant officers may further note that MEA reserves the right to reject, shortlist, call for interview/medical tests of all or any of the applicant officers. It also reserves the right to allot any batch or any route, change batch/route allocation at short notice, in public interest. No request in this regard from LOs would be entertained.

Rabbi 30/4/25
(Shafiur Rabbi)

Under Secretary (East Asia)
Tel: 011-23012847

To:

1. Officers of the rank of Under Secretary and above in the Ministry of External Affairs, New Delhi.
2. Joint Secretaries (Administration/Personnel) in Ministries / Departments of the Government of India, with a request to circulate this in the respective Ministries/Departments.
3. All Joint Secretaries (Administration/Personnel) in State Governments with a request to circulate this appropriately.

KMY 2025 -- Liaison Officer

Contd. P-4/-

4. All Resident Commissioners of State Governments in Delhi.
5. All RPOs.

LIAISON OFFICER - FEES & EXPENDITURE

	LIPULEKH ROUTE	DETAILS OF ESTIMATED EXPENDITURE	NATHU LA ROUTE
1	Rs.5,000 to KMVN	Confirmation Amount payable according to route for the Yatra (Non-refundable if confirmed in any batch)	Rs.5,000 to STDC
Balance Amount Payable (in advance / before departure)			
2	Rs.51,000	Kumaon Mandal Vikas Nigam Ltd. (KMVN) A/c No : 917020011800582 Axis Bank Ltd, Mallital, Nainital IFSC : UTIB0003012 MICR : 263211302	
3		Sikkim Tourism Development Corporation Ltd. A/c No: 915020028840818 AXIS BANK,GANGTOK IFSC : UTIB0000112 NEFT :UTIB0000112	Rs.35,000
4		Return Air fare Delhi - Baghdogra – Delhi sectors (bookings arranged by, and payable to STDC in advance) (Airfare & Cancellation refund as per airline policy)	Rs.20,000
Payable in Cash / Debit / Credit Card**			
5	Rs.5,500	Medical tests – payable to Delhi Heart & Lung Institute (DHLI)	Rs.5,500
6	Rs.2,500	Stress Echo Test, (if required and advised by DHLI)	Rs.2,500
7	Rs.2,400	Chinese Visa fee (to be collected in cash at DHLI)	Rs.2,400
8		Pony/porter and pony handler charges (Yet to be fixed by Uttarakhand Government)	
Common Expenses			
9	Rs.4,000	Contribution to Pool Money for group activities.	Rs.4,000
10	Actuals	Wages for Hiring cooks for the batch, common food purchases, etc.	Actuals
11	@25% for 3 days	DA (US\$150/-) as applicable to the grade of the officer on the Chinese side.	@ 25% for 6 days
12	@100% for 5 days	DA (US\$150/-) for the remaining period.	@ 100% for 5 days
Payable in Tibet Autonomous Region (TAR)			
13	US\$:1200	For lodging, transport, entry tickets etc. It includes US \$1 towards immigration fee.	US\$: 2,400

- ANY AMOUNT PAID AT ANY STAGE IS NOT REFUNDABLE
- AMOUNT PAID CANNOT BE TRANSFERRED TO ANY OTHER PERSON
- **These expenditures are subject to change.