

File No.D-31016/11/2023-Admin_2 (E-24667)

Government of India

Ministry of Fisheries, Animal Husbandry and Dairying

(Department of Animal Husbandry and Dairying)

Krishi Bhawan, New Delhi

Dated 19th November, 2025

Circular

Sub: Setting up limit to Hospitality allowance for the officers of level of Joint Secretary/Additional Secretary & equivalent and Revising monthly ceiling of Hospitality Allowance for the officers of level of Director/Deputy Secretary/Under Secretary/Section Officer/ Group 'B' Gazetted Officers (Pay level-7) and other equivalent officers- reg.

In pursuance of Budget and Finance Division, Department of Agriculture and Farmers Welfare OM. No.9-31/2022-B&A dated 8th June, 2023, the undersigned is directed to convey the setting up of limit for hospitality allowance in respect of Joint Secretary/Additional Secretary & equivalent and further revise the monetary ceiling of hospitality allowance in respect of Group 'B' Gazetted Officers in Pay Level-7 & equivalent and up to the level of Directors of this Department **w.e.f. October, 2025**, as per details below:

Sl. No.	Entitled Officers	Present Hospitality Allowance (In Rs.)	Revised Hospitality Allowance (In Rs.)
1.	Joint Secretary / Additional Secretary & equivalent	-No ceiling-	12,000
2.	Director/ Deputy Secretary & Equivalent	2500/-	3000/-
3.	Under Secretary & equivalent	1500/-	2000/-
4.	Section Officer & equivalent	900/-	1400/-
5	Group 'B' Gazetted Officers in Pay Level-7 & equivalent	900/-	1400/-

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19/11/25

2. All eligible officers up to the level of Director/Deputy Secretary & equivalent may avail Hospitality facility as per above monetary ceiling. Further, all eligible officers at the level of Joint Secretary/Additional Secretary & equivalent can avail hospitality facility as per the above monetary ceiling from the Departmental Canteen/Co-operative Store or from any outside Store subject to production of GST Bill. This order w.e.f. **01.10.2025**.

3. This issues with the concurrence of AS&FA obtained vide Note #144 dated **08.10.2025** in E-File **24667**.

Vikash Kumar Vikrosy
12/11/25

(Vikash Kumar Vikrosy.)

Under Secretary to the Government of India

Ph. No. 011-23385116

Distribution:

- All officers of the rank of Joint Secretary/Additional Secretary & equivalent/Director/DS/US/SO/ Group 'B' Gazetted (Level-7) or equivalent officers in the Department of Animal Husbandry and Dairying.
- NIC (for uploading on Department's website)

विकास कुमार विक्रोसी
अवर सचिव
भारत सरकार
मत्स्यपालन, पशुपालन एवं डेयरी मंत्रालय
पशुपालन और डेयरी विभाग
कृषि भवन, नई दिल्ली-110001