

File No. C.31018/3/2021-Vigilance
Government of India
(भारत सरकार)
Ministry of Fisheries, Animal Husbandry and Dairying
(मत्स्यपालन, पशुपालन और डेयरी मंत्रालय)
Department of Animal Husbandry and Dairying
(पशुपालन और डेयरी विभाग)

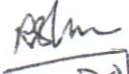
Krishi Bhawan, New Delhi
Dated the 20th July, 2026

OFFICE-MEMORANDUM

Subject: -Timelines for Recording of Annual Performance Appraisal Report (APAR) for the Reporting year 2025-26 in respect of the officers of CSS and CSSS cadres through Sparrow portal – reg.

The undersigned is directed to enclose herewith DoP&T's OM No 22/6/2026-CS.I(APAR) dated 15th July, 2026 on the above cited subject for information and necessary action please.

Encl: as above


20/07/2026
(Ranveer Singh)

Under Secretary to the Govt. of India

To :

1. All the CSS and CSSS Officers.
2. Sr. PPS to Secretary (AHD)
3. PS to all Joint Secretaries of this Department.
4. Deputy Secretary, Estt.-I (HQ), DAHD, Krishi Bhawan, New Delhi
5. Deputy Secretary, Estt. (LH), DAHD, Chanderlok Building, Janpath, New Delhi
6. Under Secretary, (AQCS), DAHD, Krishi Bhawan, New Delhi
7. Under Secretary, Estt.-IV (CDD), DAHD, Krishi Bhawan, New Delhi
8. Under Secretary, (NLM), DAHD, Chanderlok Building, Janpath, New Delhi
9. NIC, DAHD with request to upload the same on Department's website and E-office portal

Received
20/07/2026

o/c



No.22/6/2026-CS.I(APAR)

Government of India

Ministry of Personnel, Public Grievances & Pensions

Department of Personnel & Training

503, Ground Floor, GPOA-3,

Netaji Nagar, New Delhi - 110023

Dated the 15th July, 2026

OFFICE MEMORANDUM

Subject: Timelines for Recording of Annual Performance Appraisal Report (APAR) for the reporting year 2025-26 in respect of the officers of CSS and CSSS cadres through SPARROW portal - reg.

The undersigned is directed to refer to this Department's OMs of even number dated 20.02.2026 and 13.05.2026 (revised timelines) and subsequent reminders dated 06.03.2026, 23.03.2026, 30.03.2026, 10.04.2026, 29.04.2026, 11.05.2026 and 02.06.2026 on the above mentioned subject.

2. It is informed that the APARs pending with the Officer Reported Upon have already been auto forwarded to the next level i.e. Reporting Officer on 16.06.2026 (at 00:00 Hrs.) as per the stipulated timelines. The next deadline stipulated is 31.07.2026 for the Reporting Officers to make their assessment/entries in the APARs submitted by the Officer Reported Upon. Thereafter, the APARs would be auto-forwarded to the next level on 01.08.2026.

3. Nodal Officers for SPARROW of all the cadre units of CSS and CSSS are requested to sensitize all the Reporting Officers posted in their Ministry/Department regarding the timelines and the auto forwarding of APAR to the next level as per the prescribed timelines as mentioned above.

(M. Kiran Kumar)

Under Secretary to the Govt. of India

Tel: 011-26773442

To (through e-HRMS 2.0):

All the CSS and CSSS Officers.

Nodal Officers of SPARROW for cadre units of CSS and CSSS

